

# **OCCUPATIONAL SAFETY AND HEALTH** **WORKPLACE RESPONSIBILITIES**

## **Employees have the right to:**

- Request an inspection of their work place;
- Have access to any report relating to workplace conditions;
- Have access to Material Safety Data Sheets (MSDS), labels, equipment manuals, operations manuals or any materials relating to the safe use of a substance or equipment;
- Be represented on the occasion of any inspection visit by an Inspector;
- To communicate freely with the Inspector on any matter relating to occupational safety and health conditions in the workplace; and
- Not to be exposed to any condition considered dangerous to safety or health.

## **Employees have the responsibility to:**

- Report job related injury or illness to the employer and seek prompt treatment;
- Ensure reportable accidents and cases of occupational diseases are reported by the employer to the Chief Labour Officer;
- Be familiar with applicable workplace rules, laws and regulations relating to occupational safety and health;
- Stand for membership and participation in the safety committee;
- Cooperate fully with the employer in measures intended to promote occupational safety and health;
- Use personal protective equipment (PPE) as prescribed;
- Report hazardous conditions to the employer;
- Take reasonable action within his capability to eliminate workplace hazards;
- Co-operate with the Factory Inspector on the occasions of visits to the workplace;
- Comply with applicable rules, laws and regulations relating to occupational safety and health; and
- Exercise all workplace rights in a reasonable manner and pursue responsibilities with diligence.

## **Employers have a duty to provide:**

- A safe place of work
- A safe system of work
- Safe tools
- Safe fellow employees
- Adequate supervision and training